Position Overview: The Adventure WV Program is seeking OEC Facilitation Specialists for Summer 2018. The OEC Facilitation Specialist is a hybrid position of NSO Basecamp Leader and Outdoor Education Center Facilitator for the Spring and Summer 2018 seasons. This position is by application only. Accepted students will complete a training program during the Spring 2018 semester and during May of 2018 (see below for details). Upon successful completion of training, staff will be employed from June 4-August 14, 2018. An option to extend this position into the fall semester may also be available. The nature of the work will vary from month to month (see below). All staff must commit to all parts of the training and employment.

Application Process:
1. Interested students must complete the online application available Facilitation Specialist 2018 Application. Applications will be due by Thursday, February 8th at 4pm. Late applications will not be accepted. Incomplete applications will not be accepted. Applicants must provide their Spring 2018 academic schedules when applying. Applicants must be able to fit a 1-credit course into their Spring 2018 schedule. You can review a sample application HERE.
2. Applicants will be notified whether they will be invited to interview for the position by 4pm on Friday, February 9th
3. Interviews will take place the week of February 12-15th
4. Invitations to train will go out no later than 4pm on Friday, February 16th.
5. Students invited to train will be expected to register for RPTR 293: Experiential Leadership and Facilitation (ELF) (1 credit) no later than Friday, February 23rd. A meeting time will be assigned based on trainees’ schedules.

Training Process:
1. ELF will run for 6 weeks, from March 19th through April 27th. The course meeting time is TBA based on student academic schedules. The class is projected to meet once a week for a block of 3 hours.
2. The course has one required weekend:
   a. A training weekend on April 14-15
3. Outdoor Education Center On-Site Trainings:
   a. High Ropes Training: May 21-26
   b. Low Ropes Training: May 29-30

Employment Details
1. For the month of June, staff will be employed primarily as NSO Basecamp staff. NSO Basecamp is an extended version of the standard New Student Orientation, in which students come to the OEC for a day and overnight prior to their NSO experience. Students spend the day at the OEC getting to know each other and working through low and high ropes course elements. The evening has a structured discussion about both NSO and the first year at WVU. In the morning, students leave the OEC and arrive at NSO. NSO Basecamp staff facilitate the entire experience; low and high ropes, group facilitation, structured discussion, overnight, etc. NSO Basecamp staff stay at the OEC after students have departed to clean up and wrap up the program.
   a. Pay rate is a base stipend of $75 per day (increases with years of experience)
   b. There are 8 NSO Basecamp Sessions in June. Sessions run Monday-Tuesday and Thursday-Friday for four weeks, starting June 4 and ending June 29. Each session equates to 1.5 days of work.
   c. Staff will work a minimum of 4 and up to all 8 NSO Basecamp sessions.
2. For the month of July and the first half of August, staff will work 10-20 hours per week at the Outdoor Education Center. Staff will be facilitating programs (low ropes and high ropes), working on the facility (general cleaning, maintenance, and upkeep), and completing other duties as assigned. Staff may request vacation time during these months. Pay rate is $9-10 per hour, depending on experience and certification level.
3. Staff will work full days at the Outdoor Education Center with Welcome Week, Sunday-Tuesday, August 12-14. Pay rate is $9-$10 per hour, depending on experience and certification level.