



ADVENTURE

Facilitation Specialist Position

Application Deadline: Wednesday – January 30th at 4:00 p.m.

Position Overview: The Adventure WV Program is seeking OEC Facilitation Specialists for Summer 2019. The OEC Facilitation Specialist is a hybrid position of NSO Basecamp Leader and Outdoor Education Center Facilitator/Guide. This position is by application only. Accepted students will complete a training program during the Spring 2019 semester and during May 2019. Upon successful completion of training, staff will work a variety of programs scheduled the WVU Outdoor Education Center. This position typically runs between May –November. Students can elect to extend their appointment into the spring and summer months if they so choose. Flexible scheduling allows students to work during fall and spring semesters throughout the academic year. The nature of the work will vary from month to month. All staff must commit to all parts of the training and employment.

Application Process:

1. Interested students must complete the online application when it becomes available:
 - a. <http://adventurechallenge.wvu.edu/facilitator-training-and-job-center>
 - b. **You must complete the application process in its entirety in order to apply. Late applications will not be accepted**
2. Applicants will be notified of their selection before spring break.
 - a. Students invited to train will be expected to register for RPTR 293: Experiential Leadership and Facilitation (ELF) (1 credit). Meeting time and date are TBA.

Training Requirements:

1. ELF will run the last half of the spring semester. The course meeting time is TBA based on student academic schedules. The class is projected to meet once a week for a block of 3 hours.
2. The course will have multiple weekend training dates. These will be field based events.
3. Outdoor Education Center On-Site Trainings:
 - a. May 15-17 (Low Ropes - Mandatory)
 - b. May 20-25 (High Ropes – Mandatory)
 - c. May 28th (Pre-Basecamp Planning Day – Mandatory)
4. **AWV also highly recommends staff obtain a Canopy Tour certification.** To obtain this certification one of the following trainings may be completed:
 - a. Spring Semester – RPTR 326 (Tuesdays, 1:00 p.m. – 4:00 p.m.)
 - b. May Weeklong Training - May 6th-12th
 - c. Successful completion of any one of these trainings will qualify students for:
 - i. Additional hourly work at the WVU OEC as a Zip-Line Canopy Tour guide
 - ii. Being a selected WVU representative at the 2019 World Boy Scout Jamboree in Glen Jean WVU.
 1. **Students will have all certification fees covered and receive a program stipend if they choose to participation in the 2019 World Jamboree!**

Employment Details

1. For the month of June, staff will be employed as NSO Basecamp staff and WVU Outdoor Education Center hourly staff
 - a. NSO Basecamp is an extended version of the standard New Student Orientation, in which students come to the OEC for a day and overnight prior to their NSO experience. NSO Basecamp staff facilitate the entire experience; low and high ropes, group facilitation, structured discussion, overnight, etc. .
 - i. Pay rate is a stipend of \$75 per day
 - b. Multiple Basecamp programs will run throughout the month of June (as many as 13 programs)
 - c. Additional single day facilitation & maintenance work will also be available in addition to hourly work as a zip-line canopy tour guide (if certification is obtained)
2. For the month of July and the first half of August, staff will work 10-20 hours per week at the Outdoor Education Center.
 - a. Staff will be facilitating programs (low ropes and high ropes), working on the facility (general cleaning, maintenance, and upkeep), and completing other duties as assigned.
 - b. Staff may request vacation time during these months. Pay rate is \$9-10 per hour, depending on experience and certification level.
 - c. Additional work will be available to those who seek and obtain a Zip-Line Canopy Tour Certification
3. Staff will work full days at the Outdoor Education Center with Welcome Week, Sunday-Tuesday, August 18-20. Pay rate is \$9-\$10 per hour, depending on experience and certification level.
4. For the Fall & Spring Semesters, staff are scheduled as needed and when class schedules allow.
 - a. Programs typically run through the end of November, and begin again late March.
 - b. Total hours will vary depending on program scheduling and student availability.
 - c. Retraining programs are usually scheduled once a month starting in September – running through the end of May.

2019 World Jamboree

1. Although not a requirement of the position, it is highly encouraged all accepted applicants seek the additional Zip-Line Canopy Tour certification
2. This certification will qualify students to work at both the WVU OEC as an hourly zip-line canopy tour guide, and at 2019 World Boy Scout Jamboree as a WVU Zip-Line Guide representative.
3. The World Jamboree is scheduled for July 22nd – August 2nd
 - a. Additional days on site may be required
4. All certification fees will be covered for those who seek to participate in addition to a program stipend.

Job Requirements:

1. Must be an enrolled as a WVU student
2. Must be able to attend and commit to all stated training dates and pre-scheduled program events
3. Must successfully certify as a Level 1 challenge course facilitator in both high and low ropes
4. Must be in good standing with the university and under no academic or behavioral sanctions
5. Adventure WV has a preferred GPA of 3.0 for all student staff

Professional Development Areas & Outcomes:

1. Experience managing groups and leading programs
2. Experience working in small leadership teams
3. Development of individual leadership style
4. Practice and experience with communication - presenting too small to large groups.
5. Experience managing risk for outdoor programs
6. Experiential & Educational theory and design
7. Challenge Course & Canopy Tour facilitation & management
8. Zip-Line Canopy Tour facilitation & management
9. Group work and program delivery
10. Curricular integration and facilitation